

## **Steps to Using the Reservation Site**

- 1.) From your browser, type in <https://LakeshoreHOA.getomnify.com>  
*(Please note that this app works best on a computer or tablet.)*
- 2.) Click on the “Create Account” button in the upper right.
- 3.) Enter your email address and click “Get Started”
- 4.) Fill out all the required information and click on the “Sign Up” button at the bottom.
- 5.) In the upper right of the new page, pull down the menu next to your name and click “View Profile”
- 6.) At the menu on the left, click “Family” and click on “Add New Member” and add each member of your family. Note: you will not be required to list email addresses or phone numbers for minors.
- 7.) Once all your family members have been added, click on “Back to Website” at the top of the page
- 8.) You are now ready to schedule time slots by clicking on the date and time you want to reserve and proceed from there.