

LAKESHORE COMMUNITY ASSOCIATION

BOARD OF DIRECTORS MEETING TUESDAY, JULY 7, 2015 THE EMMONS COMPANY MINUTES

The Board of Directors Meeting of the membership was called to order at 2:20 p.m. at The Emmons Company.

BOARD MEMBERS PRESENT AND FORMING A QUORUM

Michael Foore, Michael Koslow, Lloyd Carter, Ann Nelson and Richard Donohue.

OTHERS PRESENT

Tish Matthews, Association Manager and Michele Brooks, Recording Secretary, The Emmons Company and three members.

DETERMINE ASSIGNMENT OF OFFICERS' POSITIONS

The Board positions were appointed as follows: Ann Nelson nominated herself for Vice President and Michael Koslow seconded the motion and the motion was unanimously passed. Michael Koslow was nominated for Treasurer by Richard Donohue and Lloyd Carter seconded the motion and the motion was unanimously passed. Richard Donohue nominated himself for Secretary and Ann Nelson seconded the motion and the motion was unanimously passed. Michael Foore nominated himself for President and Ann Nelson seconded the motion and the motion was passed unanimously. Lloyd Carter accepted the position of Member-at-Large.

COMMON AREAS

The Board discussed greenbelt entrance signs, non-resident foot traffic and pet waste. Discussion included inviting a representative from the Sheriff's Department to speak at a future meeting. Lloyd Carter motioned to create a sign committee to address the penal code verbiage, ways to mitigate foot traffic, sign locations and sign verbiage. Richard Donohue seconded the motion. Richard Donohue motioned to amend the motion to make the sign committee a subcommittee of the Landscape Committee. Ann Nelson seconded the motion and the motion passed unanimously.

WATER FOWL ABATEMENT

The Board discussed water fowl abatement options. Ann Nelson motioned for management to obtain a bid from Ventura Pest Control to treat the grass area on all three beaches with natural chemicals. Bid to be reviewed at July Board Meeting. Lloyd Carter seconded the motion and the motion passed unanimously.

COMMITTEES

Management advised that two committee chairs have resigned: Kathleen Roth, Tree Committee Chair and Sandy Olsen, Street Sweep Sign Committee Chair. Lloyd Carter motioned for communication to be sent to the existing committee members inquiring of their interest to stay on the committees. Richard Donohue motioned to ammend to exclude the Architectural Committee from the communication. The motion was passed unanimously. Lloyd Carter motioned for Richard Donohue to remain as the Architectural Committee Chairman. Michael Koslow seconded the motion and the motion passed unanimously. Richard Donohue motioned for Ann Nelson to be the Landscape Committee Chair. Michael Foore seconded the motion and the motion passed with one Board Member opposed.

Ann Nelson motioned to restructure and consolidate the Landscape Committee. Richard Donohue amended the motion to add the following subcommittees: Tree Committee, Recreation Committee (includes sidewalk, beaches, paddleball, and volleyball courts), and Beautification Committee. The motion passed unanimously.

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Michael Koslow motioned for the Treasurer to review all future expenditures prior to action by the Board. Richard Donohue seconded and the motion was passed unanimously. Richard Donohue motioned that all committees, except the Architectural Committee, write a charter in accordance to the CC&Rs, Article 8, Operating Committees. Michael Koslow seconded the motion and the motion passed unanimously.

Michael Koslow motioned to create a finance subcommittee to review significant (more than \$7,000) contracts. He then amended to motion to include bid actions. Richard Donohue seconded the motion. Michael Koslow motioned to amend the motion to remove “significant” and “\$7,000”. Ann Nelson seconded the motion and the motion passed unanimously.

Management to provide current list of contracts with expiration dates for review by Finance Committee.

HOMEOWNER SURVEY

The homeowner survey results regarding cable were reviewed. Michael Foore motioned that Time Warner Cable be notified in writing that pursuant to Item B, Exhibit A of their contract, Lakeshore HOA intends not to extend the current contract. Michael Foore then withdrew the motion and the Board agreed to table discussion to a future Finance Subcommittee meeting.

AUDIT REVIEW

Board requested that audit bids review be placed on the July 23, 2015 meeting agenda. Management to provide audit bids to the Finance Committee for review.

FINANCIALS

May financials were reviewed by the Board. Future financials will be available to the Board on the 10th of the month.

CHECK SIGNING

Lloyd carter motioned to update signers on all Association bank accounts. Authorized signers would be the President, Treasurer, Katherine Emmons, and Patricia Matthews. Richard Donohue motioned to amend to include the Vice President. The motion was passed unanimously.

MEETING PROTOCOL

Lloyd Carter motioned to change the future start time of the Board of Director meetings to 6:00 p.m. Michael Koslow seconded the motion. Richard Donohue motioned to amend that the time change be reevaluated after a three month period. Motion was passed unanimously.

ADJOURNMENT

There being no further discussion, the meeting was adjourned at 4:55 p.m.

Respectfully Submitted, Michele Brooks, Recording Secretary